

HMS Foundation Meeting

Approved Minutes,

April 19, 2018



Meeting: Thursday, April 19, at 8:30am

Location: HMS Media Center Conference Room

Attendees: Pamela Blass, Dr. Jackson, Renee Wilson, Jen Wahlen, Shirley Rosselot, Angie Claussen, Amy Kirsch, Alicia Galloway, Trish McElfresh

1. Welcome – Pamela Blass
2. Approval of Minutes – Angie Claussen – approved
3. Treasurer’s Report – Jen Wahlen
 - a. Total for campaign \$16,520. Net gain \$15,000, bilingual contract reimbursement has started
 - b. Very few cash or check donations, mostly online (just under \$1000 cash or check)
4. STEM Committee report – Dr. Jackson
 - a. Advanced certification team is coming in the next few weeks for a two-day observation. Will meet with teachers and students. Some parents are asked to help.
 - b. STEM displays will be enhanced, to show the STEM orientation, including in the meeting room. Will create a goodie bag.
5. Old Business
 - a. Bilingual liaison update:
 - i. Question about the coverage for summer, week before school starts, and throughout August – interpreters will not be sent to schools on a routine basis due to high volume of assessment of incoming students. Pamela Blass will inquire with Ms. Patillo about funding assistance for summer/start of the school year.
 - b. March madness wrap-up
 - i. Suggestion to emphasize online donation since most donations are made through that mechanism. Class competitions are good for publicity, but fund collection is not primarily through classes.
 - ii. Follow up with winning teams about what they did to market the campaign.
 - iii. Student council teacher rep sent many reminders. Foundation can include student leaders to help with campaign
 - c. Business partners (sponsors for bilingual liaison)
 - i. Lakeside football sponsors are over \$2000, chorus has donor levels from \$100-\$500
 - ii. Banners or display. –
 1. Electronic billboard, could be used to display sponsors in addition to announcements
 2. Issue: Electricity and wiring would need to be approved by the county. Oak Grove, Tucker, and Lakeside have the display.
 - iii. Corporate sponsors increase community involvement
 - iv. Partner with PTSA and PAC to involve businesses. PAC is considering the goals for the next year, and business partners are part of the goals, on a district wide level, with support from the county. Possibility of creating a committee among the 3 bodies (PAC, PTSA, Foundation) that is focused on the partnership.
 - d. Parent bricks: Possible fundraiser from existing students and alumni
 - e. Succession planning: Treasurer and board
 - i. Still searching, PTSA made some suggestions.
6. New Business –

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- a. Planning for the next school year: Wednesday August 1 is the Open House.
 - i. Table: sign-up needs to be planned. One person for each shift.
 - ii. Participate in open house planning
 - iii. August 16 will be the date for the breakfast and foundation meeting.
 - iv. Meetings will continue to be on the 3rd Thursday of every month.
7. Adjourn –

HMS Foundation Meeting: Thursday, May 17, 2018 at 8:00 am