

HMS Foundation Meeting
Approved Minutes,
November 13, 2018



Meeting: Thursday, November 13, at 8:30am

Location: HMS Media Center Conference Room

Attendees: Pamela Blass (Chair), Trish McElfresh (Board member), Alicia Galloway (school liaison), Beth Courtney-Long (Board member), Chris Kinabrew (at large), Tameka Cole-Williams (at large), Angie Claussen (secretary), Jeremy Anderson (parent), Frey Misghina (at large). Absent: Kavitha Gopal (sick)

1. Welcome
2. Approval of October Minutes – unanimously approved
3. Treasurer's Report
 - a. A few outstanding payments are processed. Legends of Learning check has not been sent since the paperwork was not processed. Chromebook insurance payment has not been processed.
 - b. Jeremy Anderson: his company can possibly help with funding the chrome books.
 - c. Question from Trish – what is the county process for children who cannot afford the insurance, since this is not an HMS-specific issue? Alicia Galloway will ask if that has been determined.
4. STEM Committee report
 - a. Tech conference was very informative.
 - b. Issue of finding the substitutes to allow conference leave has not been resolved, is in process.
 - c. Hour of Code will be implemented in December
 - d. 6th graders are doing a STEM trip to the Fernbank science center (attendance is limited and therefore based on lottery)
 - e. Jeremy Anderson: Data center in College Park could be a STEM field trip location. Has engineering components as well as computing component.
5. Old Business
 - a. Bilingual liaison update: No update
 - b. Request to fund temporary additional security during afternoon dismissal
 - i. Proposal to hire an officer for a limited time to enforce traffic rules: The Sherriff office quoted \$35- \$40 at a minimum of 4 hours. It's not clear whether the 4 hours have to be on one day. Motion to fund \$160 approved.
 - c. Business partners
 - i. Need to decide funding levels – silver, gold, platinum
 - ii. Need incentives such as signage, e-blast, website, parent meeting.
 1. For a sports events, \$100 in the program, \$200 for the signage
 2. HMS foundation can promise to advertise at sporting events, parent nights, etc,
 3. Banners would be \$500. Wooden sign that can be added to each year would be better, costs would be lower. Banners can be for large donations and displayed at special event.
 - iii. Targeted asks for businesses are better than general donations
 1. Specific businesses can be selected for specific purposes, such as STEM related businesses for STEM purchases, international businesses for bilingual liaison etc.
 - d. Funding priorities: Discussion of budget development
 - i. Table has been created with information about the budget, previous year plus current year.

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October 18, 2018*



- ii. It is supposed to be a guideline for future spending, not a hard decision
 - iii. STEM lab is left blank, but a wish list should be developed so that the foundation could be looking for donations.
6. New Business
- a. Nomination of Chris Kinabrew to the board- unanimously approved
 - b. Funding incentives for Gifted Certification
 - i. Proposal to provide incentives, idea to spread out the incentive to two years.
 - ii. Ms. Patillo proposed \$250-\$300 up to 10 teachers. Motion to vote on 5 at \$300 incentives now - **\$1500 approved**. Incentives would be dispersed at \$200 in the first year and \$100 in the second.
 - c. Clorox grant
 - i. Proposal to expand STEM gardens
 - ii. Frisbee golf STEM
7. Adjourn –

Next HMS Foundation Meeting: December 13, 2018 at 8:30 am