

HMS Foundation Meeting

Approved Minutes

April 18, 2019



Meeting: Thursday, 8:30am Location: HMS Media Center Conference Room

Attendees: Pamela Blass (Chair), Beth Courtney-Long (Board member), Trish McElfresh (Board member), Angie Claussen (secretary), Sonya Tinsley-Hook (PTSA vice-chair)

Absent: Jeremy Anderson (at large), Frey Misghina (at large), Chris Kinabrew (at large), Kavitha Gopal (at large), Alicia Galloway (school liaison), Tameka Cole-Williams (at large)

1. Welcome
2. Approval of Minutes – approved
3. Treasurer's Report
 - a. Wrapping up march madness, will send a donation letter before the summer
 - b. Renewed license for the non-profit status
4. STEM Committee report
 - a. Camp invention: middle and high school students are leaders for elementary camps.
 - b. Ms. Galloway is purchasing maker space materials from the grant
 - c. STEM agendas to be ordered soon.
 - d. 8th grade STEM day being planned
5. Old Business
 - a. Business partners:
 - i. No response from Ms. Patillo
 - b. Funding priorities: Discussion of budget development
 - i. Plan for last year is somewhat applicable, budget for next year will be planned in the summer using the year's data. Spending is heavier in the fall.
 - ii. Planning for next year: Bilingual liaison planning for the entire year. Amount should be voted on before the school starts, including coverage for the first week.
 1. Beth will investigate what the amount would be, and whether it would be over the threshold for tax reporting
 2. Possibility: hire bilingual high school student or graduate
 - c. Funding incentives for Gifted Certification
 - i. Letter is drafted, will be sent to Pamela for review and signing. Ms. Patillo. Will be updated to reflect funds for next year as incentive for other teachers.
 - d. Clorox grant
 - i. Letter has been sent with check, needs to be tracked down.
 - ii. Angie will check with Ms. Galloway to see if planning has been done
 - e. March Madness
 - i. Thank you notes have been sent
 - ii. Food delivery involved dropping items off at the circle.
 - iii. Lesson for next year: Robocall early in the season.
 - iv. The same team won all three. Question: should there be an incentive for the most participation? Possibly an additional incentive like cookies.
 - v. Some donations through the envelopes that were given to teachers. They are not a primary source of money, but they serve as PR.
 - vi. Henderson Mill Elementary March Mania signs should not be posted on HMS property.

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6. New Business

- a. Board for next year. President and secretary will be rolling off. Trish and Jeremy as well.
- b. Open house: find someone to represent the foundation for the 6th grade – bring jolly ranchers and look for trifold board (Alicia will look)
- c. Recruitment for Board: first meeting August 15: coffee and conversation, with board and Ms. Patillo

7. Adjourn –

Next HMS Foundation Meeting: May 16, 2019 at 8:30 am (will not overlap with graduation)