

HMS Foundation Meeting

Approved Minutes

August 17, 2017



Meeting: Thursday, August 17, at 8:30am

Location: HMS Media Center Conference Room

Attendees: Pamela Blass, Jen Wahlen, Frey Misghina, Heather Bruno, Shirley Rosselot, Candyce Patterson, Trish McElfresh, Sonya Tinsley-Hook, Margaret Evans, Alicia Galloway, Nikki Peterson, Dr. Angela Jackson, Principal Patillo

1. Ms. Patillo's principal report:
 - a. School is fully staffed except for the school nurse position which hasn't been filled due to lack of suitable applicants. Many of the new teachers are already gifted certified.
 - b. The school is sufficiently equipped with technology at this time. The new building is up and running smoothly. 450 new macbooks were bought, new flat screen whiteboard monitors were installed in the new and renovated spaces and will eventually be in all classrooms.
 - c. The biggest need is an interpreter/receptionist to be available for Spanish speaking parents. There is a county-funded interpreter once a week, and a community liaison two days a week, but two days are not covered. Potential need: 8:30-2:30 twice a week. Foundation will inquire about more details such as cost and possible mechanism to hire before evaluating this funding request.
2. Welcome – Pamela
 - a. Introduction and overview of the foundation.
3. Treasurer's Report – Jen
 - a. Review of end of year funds, also stored on the website
 - b. Jen suggested that someone may want to shadow her as she will serve on the board for only one more year.
4. Overview of fundraising– Pamela
 - a. March 12-30th March madness is the biggest fundraiser, a direct as. Task are mostly about communication, advertising the event, plus help with corporate sponsors and class parties as rewards for teams with the highest donations.
 - b. Needs: Assistance with asking companies for donations. Candyce Patterson reports that her husband has a business called Pelican Snowballs and is a potential donor.
5. STEM Committee report – Dr. Jackson
 - a. Introduced Alicia Galloway, the new Instructional Support Specialist
 - b. Define STEM workshop: Dr. Jackson will do a presentation during the next faculty meeting. Plan is to institute STEM Fridays every other week, school wide.
 - c. STEM teams are full. Plans are to create 6th grade team and possibly another 7th grade team in 2018-19.
 - d. STEM career day January 31 (tentatively). Potential STEM tours of a business are planned.
 - e. Parents report not knowing about the STEM applications despite significant advertising.
 - f. Suggestions: Get STEM students go to each homeroom to explain what STEM is as the applications are sent out. Students who experience STEM are a good source of what it is and whether it meets students' needs.
6. Old Business
 - a. Funding application form: The form was reviewed and discussed, edits to wording to simplify were made, and the current version of the form has been approved and will be available on the website. Future updates can be made based on user feedback
 - b. Update to the bylaws – a copy with proposed changes has been distributed and will be discussed during the next meeting
7. New Business
 - a. Update on changes to the DCPS fundraising guidelines –

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- i. Angie participated in a workshop. The purpose of the update generally was to allow schools to raise funds without having to rely on foundations and PTA and to provide additional oversight for school fundraising.
 - ii. Most of the rules do not apply to foundations or other organizations that are covered by their own bylaws, except for some restrictions to certain types of fundraising (e.g., pageants or activities during instructional time) and these don't affect the HMS foundation fundraising method.
 - iii. There will be additional requirements for registering the organization with the school and submit fundraising plans with the principal in writing. Guidance for exactly how hasn't been provided yet.
8. Adjourn –

Next HMS Foundation Meeting: September 21, 8:30 am