

HMS Foundation Meeting

Approved Minutes
September 21, 2017



Meeting: Thursday, September 21 at 8:30am

Location: HMS Media Center Conference Room

Pamela Cass, Jen Wahlen, Frey Misghina, Renee Wilson, Alicia Galloway, Dr. Angela Jackson, Trish McElfresh, Amy Kirsch, Sonya Tinsley-Hook, Principal Rochelle Patillo

1. Welcome – Pamela Blass
2. Approval of Minutes – approved
3. Treasurer’s Report – Jen Wahlen – reviewed.
4. STEM Committee report – Dr. Jackson
 - a. Chrome books will be delivered next week. Class use with limited home release, details to be decided.
 - b. 26 students are signed up for STEM fest. Additional promotion will be done before the deadline. Dr. Jackson will promote, and PTSA team parents will also promote.
 - c. STEM forum in Athens: October 23-24. Teachers need to use personal days because the school gets only a limited number of professional development days. Potential funding request for registration and hotel, Dr. Jackson will send request once the amount is known and electronic vote is planned.
5. Old Business
 - a. Amendments to the bylaws: Vote approved. Bylaws will be updated on the website.
 - b. Magnets to advertise the foundation:
 - i. The contest will target student only, will be digitally edited to fit
 - ii. Contest will be conducted in the next month. Magnets will be used selectively, could potentially be sold. Details of future use to be discussed at the next meeting.
 - c. Interpreter funding request:
 - i. Ms. Patillo currently doesn’t have current funding to hire a bilingual staff member such as a secretary. Title I funding can potentially be used for a bilingual parent liaison but current funds are used for higher priority staff positions such as reading specialist. Parent coordinator who was funded last year by the district is no longer being funded.
 - ii. Ms. McMurray will be interpreting for 2 days. A bilingual volunteer is available 4 mornings a month.
 - iii. Current proposal 9-3: Monday, Thursday, Friday. Exact costs have not been decided. PTSA paid for Mr. Rainey. \$125 a day, \$25 per hour. Substitutes are paid \$95 per day.
 - iv. Volunteers and foundation hired staff cannot do official interpretation but can do outreach and basic communication.
 - v. PTSA will investigate how they can support the foundation. They cannot fund staff position but may be able to assist with recruiting more volunteers, e.g., Mercer students.
6. New Business –
 - a. Ms. Patillo has new need:
 - i. English learner (EL) population is growing. Sheltered instructional operational protocol (SIOP) is an instructional strategy to help EL, students with special needs, and economically disadvantaged. To use this protocol, teachers need materials (Focus walks). Each teacher needs their own workbook which is \$65 per book. 60 core content teachers and 9 special education staff would require \$4500. This would be meeting the criteria for required professional development and thus teachers will access it.

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- ii. Proposal to fund up to \$4500 for SIOP books. Approved unanimously.
 - b. Teacher request: Mr. Purdy sent a funding request proposal via paper, Angie will retrieve and share.
7. Adjourn –
1. **HMS Foundation Meeting:** Thursday, October 19, 2017 at 8:30 am