

# *HMS Foundation Meeting*

## *Approved Minutes,*

### *November 16, 2017*



Meeting: Thursday, November 16, at 8:30am

Location: HMS Media Center Conference Room

Pamela Blass, Jen Wahlen, Renee Wilson, Shirley Rosselot, Angie Claussen, Tricia McElfresh, Alyssa Sali, Principal Patillo

1. Welcome – Pamela Blass
2. Approval of Minutes – Angie Claussen – approved
3. Treasurer’s Report – Jen Wahlen: No major changes, some outstanding payments. Current financial report was uploaded on website.
4. STEM Committee report – written report from Dr. Jackson
  - a. Advance STEM has 11 standards, working on last 2. Evidence review is due February 1. A workshop about Define STEM with staff is planned
5. Principal report
  - a. STEM will be used school-wide as of 2018-19, no more individual STEM teams.
  - b. It is not clear whether and what type of resources may be needed that cannot be covered from existing funds. Principal Patillo will know more once she has the school budget next summer.
  - c. March madness marketing can use this new focus as a request for potential funding
6. Old Business
  - a. Alice Between
    - i. The anticipated contributions from students fell short of predictions because many teachers did not inform students to bring money.
    - ii. Additional request from PTSA for the foundation to cover \$300 of the funding gap – approved.
  - b. Teacher request from Mr. Purdy for garden supplies
    - i. Hose was donated from Handy Ace Hardware in Tucker, an approximately \$96 value
    - ii. This complements the lumber donations from Niolon Lumber Company in Suwanee. Picture of lumber was requested from Mr. Purdy so that both donations can be advertised.
  - c. Magnets
    - i. Some submissions for the design contest for the magnet logo have been received. ELT classes are submitting artworks. Deadline is 11/17
  - d. Interpreter funding request
    - i. Bilingual liaison: \$500 has been approved but has not been spent.
    - ii. Ms. Patillo was advised not to hire the person as a county employee. The foundation cannot hire anyone directly without additional requirements including insurance etc. A third option of some form of independent contracting or stipend should be explored. Ms. Patillo will discuss it with Regional Superintendent Arnold at the cluster summit meeting (same evening at Sagamore ES)
    - iii. The liaison would not be an interpreter but focus on telephone inquiries and outreach.
    - iv. The school council (Principals Advisory Board) will pursue requests with the county to fund a bilingual parent liaison. The foundation cannot take that responsibility long term but is aiming to fill current gaps in outreach. If a bilingual parent liaison is funded from the county, additional funds could be used to supplement outreach to new parents, particularly those unfamiliar with the school system including international parents.
  - e. March madness

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- i. Banner is ready
    - ii. Writing class will work on advertisements
    - iii. Parent tours are coming up, foundation representatives will be at the different tours. December meeting will be used to figure out who covers which meeting, or it can be done via email
  - f. Clarification of teacher request procedures
    - i. Follow up with Dr. Jackson to see if procedures are clarified now
7. New Business –
  - a. Clorox application: Nikki Jones sent an opportunity for a grant application from the Clorox Foundation. They fund k-12 with a focus on diverse population so Angie developed an application to fund the bilingual parent outreach coordinator. Funds up to \$5000 can be requested and the application seeks the full amount. Draft was shared with the foundation members and will be finalized for submission tomorrow.
  - b. E-blast: Advertise before the end of year to tell what we spent money on, and remind people on charitable giving/matching funds. Angie will draft message, Jen will send amounts we spent on sample items, and Ms. Patillo/Dr. Jackson will help with verbiage about the impact of the funded requests.
8. Adjourn –

**HMS Foundation Meeting:** Thursday, December 14, 2017 at 8:30 am