

# *HMS Foundation Meeting*

## *Approved Minutes,*

### *February 15, 2018*



Meeting: Thursday, February 15, at 8:30am

Location: HMS Media Center Conference Room

Heather Bruno, Ms. Patillo, Pamela Blass, Dr. Jackson, Jen Wahlen, Angie Claussen, Alyssa Sali, Amy Kirsch

1. Welcome – Pamela Blass
2. Approval of Minutes – approved unanimously.
3. Treasurer’s Report – Jen Wahlen
  - a. STEM lunch payment processed, signs purchased
4. STEM Committee report – Dr. Jackson
  - a. Teacher training that was scheduled during the snow makeup day is now during planning periods before May 1<sup>st</sup>.
  - b. Angie requests quotes from teachers about Define Stem
  - c. National science teachers conference:
    - i. HMS will offer physical science for high school credit. 2 teachers are certified to teach high school and can benefit from additional training and will coordinate with Lakeside to align the course on content. Participation in the national science teachers conference in Atlanta March 14-18, 2018 ‘would benefit the preparation. For Ms. Okafor, the fee would be \$315 if paid by February 23<sup>rd</sup> because she is a member. Dr. Charles would be \$750 as a non-member.
    - ii. Proposal to fund \$315 for Ms. Okafor to register: approved.
5. Old Business
  - a. Magnets
    - i. In production. Pam will send digital version to Angie to post on website and use for communication
  - b. Bilingual liaison funding request
    - i. Update: Candidate for the contractor position has been identified, is going through clearance. Estimated to start next week. Ms. Patillo will propose the candidate to the foundation once clearance is complete
    - ii. Foundation will share a copy of the contract with the proposed contractor
  - c. March madness preparations
    - i. Signs will be put up March 1, as well as banner
    - ii. Poster contest will be held before the start of March Madness, functions as advertisement. Prizes are donated by Expert Windows and Doors
    - iii. E-blast will be sent this weekend
    - iv. Dr. Jackson will make morning announcement and send a message to teachers, Angie will supply the version used last year
    - v. Incentive parties
      1. 16<sup>th</sup> – Maddios or Brusters, tbd
      2. 23<sup>rd</sup> – Chick-fil-a
      3. 30<sup>th</sup> – Maddios or Brusters, tbd.
      4. Heather can help. Alyssa might also be available.
      5. Not sure if Maddios is first or last, Frey is inquiring, Brusters has no preference.
  - d. Amendment to the bylaws to include ethics
    - i. Motion to amend bylaws- pending review by lawyer- approved.
  - e. Seeking sponsors for bilingual liaison

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- i. Ms. Patillo will ask about display of business partners – e.g., display board at Lakeside or banner at HMES.
  - f. Succession planning: Treasurer and board – no progress yet
- 6. New Business –
  - a. Discuss rules regarding donations targeted for specific causes.
    - i. Foundation can accept donations targeted for causes.
    - ii. Cannot accept money targeted for specific students.
    - iii. Scholarship line will be added to budget.
    - iv. School administration will ensure that moneys are distributed according to all applicable ethics rules.
  - b. Rewards for teachers – Chick-fil-a cards
    - i. 5 teachers, \$150 approved.
  - c. Science Olympiad materials funding request
    - i. Asking for materials: Motors, wood, wires; school funding is not available. PTSA may be able to fund. No action at this time.
- 7. Adjourn –

**HMS Foundation Meeting:** Thursday, April 19, 2018 at 8:30 am