

HMS Foundation Meeting
Draft Minutes,
October 18, 2018



Meeting: Thursday, October 18, at 8:30am

Location: HMS Media Center Conference Room

Attendees: Pamela Blass (Chair), Trish McElfresh (Board member), Alicia Galloway (school liaison), Jen Wahlen (treasurer), Beth Courtney-Long (Board member), Chris Kinabrew (parent), Tameka Cole-Williams (parent), Kavitha Gopal (parent), Sonia Tinsley-Hook (parent).

1. Welcome – Pamela Blass
2. Approval of Minutes – Pamela Blass - approved
3. Treasurer's Report – Jen Wahlen
 - a. Met last month with Beth Courtney-Long who will take on the position as foundation treasurer at this meeting. Bank account paperwork will also need to be updated.
 - b. Plan to create foundation sub-committee to establish foundation budget. Email if interested to participating. Inaugural subcommittee meeting 10/26/18 at 8:30 am at ChocoLate in Shallowford Exchange plaza (Shallowford and 85).
 - c. No math conference, therefore money not spent.
 - d. Technology conference-more to come.
 - e. Biggest expense was STEM training, few other changes.
 - f. 4-year strategic plan, working toward recertification.
 - g. Hour of code in December 3-9, entire school will participate. Possibly in extended homeroom to program every day.
 - h. Suggestions for resources: SmartCode in Toco Hills SmartGirls camp.
4. STEM Committee report – Alicia Galloway
 - a. Math conference update. Foundation cannot fund teacher salaries for substitutes.
 - b. Looking into ways to fund subs for technology conference
 - c. County Budget release Oct 2018 will know more then.
 - d. Look into repay HMS/Ms. Patillo. Foundation cannot pay DeKalb County.
 - e. STEM competition update "Diversity makes a difference" submits 5 minute video. Want to display those who participated in glass display. HMS student made it to 2nd round. Presenting at GA GSRA next week.
5. Old Business
 - a. Bilingual liaison update: November 2018, waiting to hear from Ms. Patillo has a candidate in mind.
 - b. Budget meeting – email to be sent regarding date of meeting.
6. New Business –
 - a. Voting new Board Members – Tameka Williams and Kavitha Gopal- Motion Jen Wahlen, 2nd Beth Courtney-Long. Unanimously approved
 - b. Voting in Treasurer – Beth Courtney-Long, Treasurer – Unanimously approved.
Officers – Pamela Blass, President; Angelika Claussen, Secretary; Beth Courtney-Long, Treasurer
 - c. Chromebook insurance – approximately 70 students have not provided money for insurance policy/liability. Discussion about what other schools have done. Is there a county policy or approach to this situation? Total cost \$1400. Discussion of splitting cost with PTSA. Decision made for foundation to fund full amount.

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- d. Bullying Week t-shirt request. Suggested students and teachers to have t-shirts for WSB news visit 10/26/18. \$2.75/shirt in bulk for 170 teachers and 1500 students. Option of just the 70 student ambassadors (Who are they?) other students wear white. Discussion of splitting cost with PTSA. Other fundraisers for this underway for example King of Pops. Decision for PTSA to take on this project.
- e. STEM – Ms. Galloway
 - i. Legends of Learning \$1500 School wide. Provides 1200 science games annually. Ability to monitor and see how many students utilize it.
 - ii. STEMSIMS: on line lab with 1900 lessons/simulations cost for 14 science teachers \$1806 annually.
 - iii. DRUMBEAT (Discovering Relationships Using Music, Beliefs, Emotions, Attitudes, and Thoughts). **DRUMBEAT** incorporates hand drumming, behavior/therapeutic principles and cognitive and dialectical elements to achieve positive outcomes. Used for troubled students. 8th grade counselor Ms. Garay will train other counselors. 4 sets of 3 drums \$1600 plus \$37 shipping per set. <https://www.holyoake.org.au/drumbeat/>
 - iv. Junior Scholastic Magazines- \$1313.50 annually #50 each. On line option, code with purchase.
 - 1. Math \$402.50
 - 2. Science \$436.00
 - 3. ELA \$475.00
- 7. Proposal to fund: **Total approved \$6166.00**
 - i. Bullying Week T-Shirts PTA will handle this project- no foundation funds
 - ii. Chromebook insurance 70 students **\$1400** motion – approved
 - iii. Legends of Learning annually entire school **\$1500** motion – approved
 - iv. STEMSIMS 14 science teachers annually **\$1806** motion – approved
 - v. Drums 2 sets counselor will train other counselors. Revisit if more needed in the future. **\$800.00** motion – approved
 - vi. Scholastic Magazine 25 magazines science, math, ELA **\$660.00** motion – approved
- 8. Adjourn

Next HMS Foundation Meeting: November 15, 2018 at 8:30 am

Next HMS Budget subcommittee Meeting: Friday, 10/26/18 at 8:30 am. At ChocoLate in Shallowford Exchange plaza (Shallowford & 85).