

HMS Foundation Meeting

Minutes

September 12, 2019



Meeting: Thursday, 8:30am Location: HMS Media Center Conference Room

Attendees: Pamela Blass (Chair), Angie Claussen (secretary), Jeremy Anderson (at large), Kavitha Gopal (at large), Chris Kinabrew (at large), Principal Patillo; Angela Garnett (HMS); Jonelle Davis (HMS); Karen Courtney-Long (PTSA president); Dave Barker (PTSA communications); Coach Morrison (HMS); E-Chia Chihade (guest – transitioning to at large board member); Dr. Ed Noisin (parent); Maria Noisin (parent)

Absent: Beth Courtney-Long (Board member); Frey Misghina (at large)

1. Welcome
2. Approval of Minutes
 - a. Angie motion, Jeremy second, all in favor
3. Treasurer's Report
 - a. Income and expenses statement shared (and posted on website)
 - b. Beth is emailing w Mr. Purdy re buying greenhouse materials (w Clorox grant)
4. STEM Committee report
 - a. Ms. Garnett provided overview of morning announcements
 - b. Funding requests:
 - i. Flocabulary videos - overview and viewed examples (\$2500 annual, schoolwide)
 - ii. Scholastic various publications, to be used during ELT (Renewal, \$2,046)
 - iii. 3d glasses: requesting \$135 for case for Samsung phones, bags for camera/phone (a previous grant Ms. Galloway received supported the 5 of the initial hardware, so this request is for accessories)
 - iv. Motion for HMS Foundation to pay for all three (\$4681). Pamela motion, Jeremy second, all in favor, motion passes. Note that PTSA may fund the Scholastic Magazines once it finalizes its budget (Karen advised PTSA is developing its budget).
 - v. Discussion of possible requests in future: Angie asked if any teachers are going to training this Fall (was in budget last year); Principal Patillo confirmed current requests are being covered by Title 1 funding but there may be additional ones in future. Any other big items coming down pike such as Define Stem, are we renewing that curriculum? Principal Patillo will look into it at leadership meeting (thinks teachers may be using other websites/curricula). Discussion regarding PBIS (positive behavior information system software)- Ms Garnett said it is evidence-based program - reminding, redirecting, affirming. Principal Patillo and Angie provided some background on PBIS, granted through GA Dept of Education (applying).
5. Old Business
 - a. Bilingual liaison funding
 - i. Pamela meeting w Laydelena Honea to discuss contract
 - ii. Motion to approve contract: Angie second, all in favor, motion passes
 - iii. She will start as soon as her background check is completed
 - b. Disc Golf funding

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- i. Jeremy will meet this Tuesday w Pro Disc Golf Foundation to discuss ongoing funding possibility they will reimburse for expenses and commit to future maintenance costs (will include Coach Morrison)
 - ii. Coach Morrison received all the equipment and will be starting next week, then later will set up targets, will share lesson plan. He will take pictures and/or video. Discussion about possibly making the locations permanent once soccer field is established. Principal Patillo suggested WHMS News and Mr. Mason may be able to help w documentation of a video - put on YouTube.
 - c. Clorox grant update
 - i. Greenhouse accessories are in process
 - d. Business partners update
 - i. Sign: Principal Patillo spoke with Mr Arnold on Tuesday and we are good to go on the sign, given the updated location of wooded area (not on circle, but north side of bus area, between Henderson Rd and before the marquee - will not obstruct anyone coming out of Bolero Rd). No size restriction on it, but need to make sure bus drivers can still see over it. Discussed preference to print the banner for lower cost and so we can change it... and put on top of a wooden sign.
 - ii. Business Partners. Angie nominated Jeremy to be Chair of Business Partner committee (to approach businesses for sponsorship). Pamela second, all approved and Jeremy accepted role. In context of sign (above), discussed funding levels \$500 for name on sign or \$1000 for larger presence. Jeremy suggested we could point people to Charity Blend to pay for sponsorship. It would be helpful to have a one-pager to hand the business, and a small group to approach business. Karen said we can send an announcement to Dave for the PTSA newsletter at communications@hmsptsa.org. Will set funding goal overall something like \$7500 – then when raised will print the sign.
 - iii. Brainstorming future needs and longer-term fundraising goals. Brief discussion of ideas - electronic marquee (approximately \$35k); funding for robotics; full time bilingual liaison, crossing guard; more virtual 3d glasses. Action: discuss in future months.
 - e. Funding incentives for Gifted Certification update
 - i. Angie sent information to Principal Patillo
 - ii. So far have funded 5 in each category
 - iii. County sends out news flash when cohort is signing up, should be coming out soon.
 - iv. Foundation can increase funding for additional teachers.
 - v. 5 is still a reasonable number for projections
 - f. Chromebook insurance: this year, school has issued all but 7 of chromebooks. right now we just may have to catch it on the backend to help w any damaged devices if they do not have insurance)
6. New Business
- a. Transition to new board and election of new president and secretary
 - i. Candidate for Chair- Angie nominated Tom Van Valkenburg. Chris second. Karen and Chris second, all in favor
 - ii. Candidate for secretary – Angie nominated Chris Kinabrew; Karen second, all in favor.
 - iii. New at large members: Angie nominated E-Chia, Pamela second, all in favor. Pamela King may be interested in future. Maria still considering.

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- iv. Scheduling: in October will do the official signatures at the bank
- b. March madness dates
 - i. April 3rd then backing up March 20th, March 27th
 - ii. Discuss 4th week at next meeting (Waffle House?)
 - iii. Ms. Garner will hold onto the sign
- c. Funding request: Angie introduced proposal for up to \$300 for supplies for designating visitor parking lot (painting template, and sign). Principal Patillo said would be good to have the template here in case we need to use in future. Decision PTSA will consider under grounds and beautification, will vote Sept 26th.

7. Adjourn –

Next HMS Foundation Meeting: October 3, 8:30am