

HMS Foundation Meeting

Minutes

October 14, 2020



Meeting: Wednesday, October 14th at 5:00 PM

Tom VanValkenburg (President), Beth Courtney-Long (Treasurer), Chris Kinabrew (Secretary), Angie Claussen (At Large), Shelley Danzy (HMS Liaison), Nisha Wagner (guest)

1. Welcome

2. **Approval of Minutes.** Nisha motioned, Angie second; all approved

3. **Treasurer's Report.** Beth reviewed Treasurer's Report. No new expenses and received some corporate matching funds (Kimberly Clark - \$300). Beth also confirmed she filed 990N yesterday.

4. Old Business

a. Electronic Marquee

Specifications were included with the meeting materials. The price is currently \$20,101. There was a \$200 increase due to the addition of a laptop that is provided to the school by the sign vendor. The laptop has the software for the operation of the sign. Fabrication and delivery should happen in about 12 weeks from the date of ordering. Tom asked for input from the Board. The electronic marquee will allow Henderson to message more to the community, keep communications fresh, and stay visible with both student body and community. Beth mentioned while we did not generate as much revenue last year due to Covid impacting March Madness, we had lower expenses. Angie motioned to fund up to \$13,500. Nisha and Chris second; all in favor. ACTONS: Chris will share news with Principal Patillo. Board members also agreed to do a campaign in the month of November with goal of raising approximately \$5,000. Chris will create campaign messages for PTSA newsletter and Tom will take lead on corporate sponsors.

b. Board composition – new members

Angie motioned to welcome Nisha Wagner as at large board member. Chris second; all in favor. ACTION: Chris will add Nisha to Board of Directors listing on HMS Foundation website.

c. Incentive funding

Chris mentioned we are waiting to hear how many teachers may be interested in incentive funding for Gifted/ESOL certification. Shelley shared Principal Patillo had mentioned the incentive funding in faculty meeting.

5. New business:

a. New identified needs at HMS to consider?

Tom asked Shelley if HMS had identified any specific needs. Shelley will be following up with Principal Patillo and teachers who are returning to school regarding possible needs (e.g., cleaning supplies, PPE, etc). Angie shared PTSA is responsible for building and grounds, and Dekalb County has funding for several months of supplies (but Foundation can consider requests not funded otherwise). Beth said PTSA was also discussing such needs. Angie asked bilingual calls were going. Shelley confirmed calls going OK with coverage by Mr. Hall and other team members. Once students are back in person, needs may change.

b. Return to school?

Tom asked Shelley about return to school – no news yet.

6. Adjourn

Next HMS Foundation Meeting: November 18, 2020