

# HMS Foundation Meeting

Minutes  
July 16, 2020



## Virtual Meeting

Present: Tom Van Valkenburg (President), Chris Kinabrew (Secretary), Beth Courtney-Long (Treasurer), Angela Garnett (HMS Liaison), Angie Claussen (At Large), Principal Patillo (Guest), Karen Courtney-Long (Guest), Sonya Tinsley-Hook (Guest)

1. Welcome
2. Approval of Minutes, Tom motion, Angela second, all approved
3. Treasurer's Report (Beth)
  - a. For the FY ending June 30<sup>th</sup>, net loss due to March Madness postponement (Covid-19) but have buffer so fine. Most expenses went to STEM supplies, bilingual liaison etc. For this past year netted just over \$2,300 from week one of March Madness.
4. Old Business
  - a. Update on board member composition
    - i. Confirmation of returning board members
      1. Tom Van Valkenburg confirmed as President
      2. Chris Kinabrew confirmed yes, and would like to find Secretary in Training
      3. Beth Courtney-Long confirmed yes, and would like to find Treasurer in training
      4. Angela Garnett confirmed yes in same role (*Secretary's note; Angela notified HMS Foundation subsequently that she was moving schools so no longer in this role*).
      5. Frey considering but not yet confirmed
      6. Angie considering but not yet confirmed
      7. Sonya considering but not confirmed (she is at Lakeside but staying involved in PBIS)
      8. Tom will reach out to Jeremy Anderson re his returning
      9. Chris heard from Derrick Honea he will not be joining the board but may get involved at Lakeside Foundation
    - ii. ACTION: Tom and Chris will review Bylaws and report out at next meeting
5. New business:
  - a. Science Olympiad Team - Request re Competitive Registration Fees (Odyssey of the Mind)
    - i. Funds set aside from Principals fund needed to go to football, so Ms Sizemore now needs to be reimbursed \$435. Beth mentioned in general we have not typically supported this expense in past because of small size of students as opposed to school at large, so maybe not do it each year but general agreement among board members OK to fund this one time. Sonya shared the Science Olympiad does a lot for the reputation of Henderson Middle School (e.g., one year Henderson was there when Kittredge was not... so urged Foundation to do as much as we can to support opportunities for school to shine, as it benefits everyone). Beth motioned to fund it, Chris second, ALL in favor. ACTION: Principal Patillo will fill out the form for documentation purposes.
  - b. Other identified needs at HMS to consider in light of reopening?

Still waiting for Title 1 budget to be approved, no specific requests at the moment. In August, Principal Patillo will have better picture. Angie said if need for any bridge funding, let us know. Tom acknowledged the hard work of school team and Principal Patillo.

c. Reopening timeline and processes: Patillo watched the DCSD meeting. Teachers will be going through professional development to do virtual learning for a longer period of time. HMS will be changing beginning of year activities like Open House and determining how to do that virtually. Week of August 10<sup>th</sup> will be pre-planning. August 17<sup>th</sup> is

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start date - and instruction will begin when everyone has Chromebook. Since departing 8<sup>th</sup> graders took Chromebooks to Lakeside, getting more for 6<sup>th</sup> graders and determining logistics for that Chromebook

distribution. Principal Patillo noted the first week (August 17<sup>th</sup>) will largely be housekeeping activities. In September, Dekalb County will see where the county is re Covid-19 infections (low, moderate, high) and then decide if we stay virtual, or go to hybrid or in-person. Karen noted has heard from some (but not many) parents who are withdrawing so may be some Chromebooks out there. Patillo said that process is underway.

**d. Bilingual liaison?** Patillo said the school is receiving frequent phone calls needing Spanish interpreter, but not as much need in terms of people coming into building. Mr Hall the interpreter worked every day on school locker cleanout etc. Last year, Mrs. Honea worked 8 hours a week for Mrs. Honea in interpreter role. In past, communication comes through the President in terms of working through signing a contract (w approval from Principal Patillo). We need to determine if Mrs. Honea is interested in continuing this year. Consensus we definitely have a need, just not sure re setting (at front office or if possible to do from home). ACTION: Tom to initiate conversation with Mrs. Honea to gauge her interest; Beth will share contact information with Tom. Principal Patillo will ask about the phone systems (i.e., if could bring in her on conference call)

**e. Gifted/ESOL incentives.** Consensus to revisit in October, 2020.

Additional items discussed: March Madness signs may be in front office, Principal Patillo will look and call Tom. Beth asked Angie if any follow up on booster club issue; she responded letter has been sent to Superintendent Watson-Harris, and issue is tabled for now. Also, when considering grant applications, note there are about 5,000 students in the Lakeside cluster.

6. **Adjourn** Tom motioned to adjourn, Angie second, all agreed.

**Next HMS Foundation Meeting:** August 20th