

HMS Foundation Meeting
Approved Minutes
August 20, 2020



Meeting: Thursday August 20th at 8:30am Virtual Meeting

Present: Tom VanValkenburg (President), Chris Kinabrew (Secretary), Angie Claussen (at large), E-Chia Chihade (at large), Principal Patillo (HMS), Karen Courtney-Long (guest), Neisha Wagner (guest).

1. Welcome

- a. Neisha Wagner joined as guest, may be interested in joining the Board
- b. Discussion re preferences for meeting time – consensus early evening meeting time would be best.
ACTION: Changed meeting time to Wednesdays at 5 PM (Sept 16th, Oct 14th, Nov 18th and Dec 16th).

2. Approval of July 2020 Minutes

- a. E-Chia motioned, Angie second, all approved.

3. Treasurer's Report

- a. Chris shared report prepared by Beth. Since last month's report, Beth has cut the check for the Pleasantdale PTO MKT subscription (\$450)
- b. Ms Patillo was out Tuesday but should have her "okay" to provide the incentive for the identified teachers shortly. I'll get their checks to them via Wendy (more details below).
- c. Any questions to relay back to Beth?

4. HMS Foundation Board Composition

- a. Discussed the HMS Foundation Bylaws. Per the bylaws, we need at least 7 board members and may have up to 12. We need 40% of board members present to conduct any business.
- b. So far, we have approximately 6-7 board members confirmed (Tom, Chris, Beth, E-Chia, Angie, and Frey), and Principal Patillo is considering Shelley Danzy (Title 1 Parent and Family Engagement for the HMS School Liaison role. Kavitha Gopal and Jeremy Anderson have cycled off.
- c. We are interested in welcoming Neisha (if interested) and recruiting a few additional board members. Angie Claussen has mentioned those with past foundation experience including Beth Vertino, Nova Pollard, Jodi Wheeler-Toppen, and Cynthia Barranco.

ACTIONS: Chris will share recruiting message with HMS PTSA newsletter and Facebook. Principal Patillo will discuss role with Shelley Danzy. HMS Board Members will consider any volunteers interested.

5. Old Business

- a. Pleasantdale PTA
 - i. All set per budget update above.
- b. Update on bilingual assistant contract
 - i. Principal Patillo said for right now the front office has enough capacity - Ailyn Uyeda and Mr. Hall are helping... Angie shared Lakeside and Henderson Elementary have a google voice line that they are using to connect w the liaisons - just for Spanish speakers. Mrs Honea could help respond to some of the calls that way if we are interested?

ACTION: Patillo will follow up with Henderson Mill re how they are doing it...

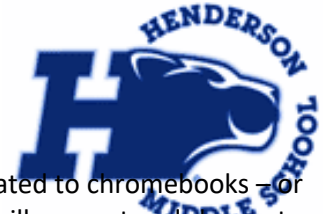
6. New business:

- a. Any new identified needs at HMS to consider?
 - i. Principal Patillo said the situation and needs are still evolving. Teachers have their budgets from the county and using Title I funds for educational software, etc. Teachers now training on a new software program, in budget for 2021 and will let Foundation know if any support is needed.
 - ii. PTSA is helping each teacher with a box of paper.

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- iii. Angie asked whether the Foundation could support needs related to chromebooks – or chargers? Principal Patillo is waiting to see what the County will support and she sent an email to parents about returning chromebooks if they have another device.
- iv. Electronic marquee for the school still a priority (\$20 to \$25k) but not urgent.
- b. Grants (Clorox renewal possibility)
 - i. Not sure if Mr. Purdy has any additional needs re greenhouse or EcoAvengers. Angie suggested it would be great to collaborate across Lakeside cluster (all foundations) to pursue a larger grant. **ACTION:** Chris will follow up with Mr. Purdy re plans for the year. Chris will draft an email for Principal Patillo to reach out to teachers regarding their needs (Secretary note: would like to collaborate with School Liaison once confirmed).

7. Adjourn: Tom adjourned the meeting.

Next HMS Foundation Meeting: September 16th, 2020 at 5 PM