

HMS Foundation Meeting
Approved Minutes
September 16, 2020



Meeting: Wednesday at 5:00 PM

Virtual Meeting

Tom VanValkenburg (President), Beth Courtney-Long (Treasurer), Chris Kinabrew (Secretary), Angie Claussen (At Large), E-Chia Chihade (At Large), Shelley Danzy (HMS Liaison), Principal Patillo (guest), Nisha Wagner (guest), Karen Courtney-Long (Guest) Angela Barnett (Guest)

1. Welcome
2. Approval of August 2020 Minutes: Beth motioned to accept the minutes, Angie second, all approved
3. Treasurer's Report
 - a. Beth shared two teachers have finished gifted certification, so she cut checks for incentives for them as well as for four other teachers who completed certification last year and stayed at HMS for 2nd year. HMS Foundation also received a matching check from Home Depot and will thank employee. All caught up. Any questions? No
 - b. Angie asked how HMS Foundation would communicate with teachers re future incentives. Principal Patillo said she will communicate about the incentives to the teachers and she will find out how many teachers interested (toward end of September). Angie motioned to approve \$2250 incentive funding for 5 teachers gifted (\$300 each) and 5 ESOL (\$150 each). Chris second. All approved.
4. HMS Foundation Board Composition
 - a. New board members
 - i. Shelley Danzy confirmed as HMS Liaison
 - ii. Nisha Wagner is interested in at large
 - b. Additional board member recruiting - all will continue additional outreach
5. Old Business
 - a. Electronic Marquee
 - i. Patillo said contact for District is Lemuel Hawkins
 - ii. \$19,851 old quote including installation and removal of old one (all electrical work a separate fee but at no cost to the school). Can support graphics and text. Construction process is about a week. Fabrication and delivery about 12 weeks. Nisha comments re sign – she was at Oak Grove when installed and some hiccups re electricity and connectivity – monthly power bill and occasional maintenance if it does go down. Principal Patillo will get new estimate and also timeline
 - iii. E-Chia said PTSA just passed budget, they had allocated \$7,000 for it (and maybe could come out a little more). Beth said Foundation has in past discussed carrying remaining costs (has approximately \$30k in funds). While HMS Foundation does not have many outstanding obligations, anticipate some requests.
 - iv. All agreed Marquee would be a great part of March Madness fundraiser (which in typical years raises around \$15,000). If we do fundraising for it in Fall, then very specific to the Marquee (“One time investment”). Angela Barnett mentioned timeline for 2nd PTSA membership push, so Foundation should not do fundraising at the same time.
 - v. Regarding additional needs for the Foundation to support, Patillo reminded us we still have Title 1, and money aside for so much software (that may be things people asked for Foundation support before e.g., Study Island). Also Title 1 funds are now covering the publications the foundation has supported in the past.
 - vi. ACTION table until next month
 - b. Other items (e.g., incentive payments re ESOL and Gifted Certifications?)
 - i. See above
6. New business:

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- a. New identified needs at HMS to consider?
 - i. Patillo said while students are not there, she is looking around building to see what is needed. The school would like to re-do signage for the car lane (sandwich board sign) ... need some new lines stay in lane, cones, etc. The bus lane is fine, it is the circular car line. So there may be a future request re signs. Angie and Karen said PTSA budget has a line for buildings and grounds so may be able to cover it. Angie said FAST signs in Tucker may be able to help w fundraising (and we may be able to ask them for discount).
 - ii. Any other items
Principal Patillo will add in her notes to teachers to connect w Shelley Danzy. Chris will follow up with Shelley re how to use the forms.

7. Adjourn

Next HMS Foundation Meeting: October 14, 2020