

HMS Foundation Meeting

Minutes

April 21, 2021



Virtual meeting at 5 PM ET

Tom VanValkenburg (President), Beth Courtney-Long (Treasurer), Chris Kinabrew (Secretary), Angie Claussen (At Large), Principal Patillo (Guest)

1. Approval of March 2021 Minutes

- a. Beth motion, Angie second, all in favor

2. Treasurer's Report

- a. Beth shared finance statement and updates. No questions.

3. Old Business

- a. *March Loudness Campaign.* We have raised \$1504 net total from the campaign (after subtracting PayPal fees). Note to file we will need to order new signs next year for the campaign. ACTION: Chris will update website in May and include message re campaign outcome - explaining audio amplifiers did not work out but funds will be used for pandemic related needs moving forward; Principal Patillo will keep Foundation posted on needs re audio amplifiers or anything else.
- b. *Electronic Marquee.* Approved by board and installation should begin week of May 1st. ACTION: once installation is in progress, can take some pictures and provide update in PTSA newsletter/foundation website/etc.
- c. *Buildings and Grounds.* No additional information; table for next month
- d. *Board positions recruitment.* Recruitment still underway for next year. Want to mention again in PTSA newsletter and Angie mentioned Lakeside Cluster meeting may be May 13th and good opportunity to recruit ACTION: Chris will request another blurb in PTSA newsletter; any HMS Board members available to participate in Lakeside Cluster meeting please announce recruitment (see <http://www.hmsfoundation.org/schedule-and-volunteering.html>)
- e. *Audio Amplifiers:* Principal Patillo shared survey re teachers' needs has not been implemented yet due to other priorities. ACTION: Principal Patillo will stay in touch with HMS Foundation re needs.
- f. *Gifted/ESOL Incentive Payments.* One teacher, Mr. Smith, will be starting the training this year. ACTION: Chris will send the letter to Mr. Smith re process of incentive payments

4. New business:

- a. *New Identified Needs at HMS.* No new ones at HMS; Angie mentioned Fall 2021 could have some needs re transportation if vaccination drives are happening at one or more schools in cluster. ACTION: see below re priority re bilingual liaison
- b. *Bilingual liaison for next school year.* We discussed needs for bilingual liaison in late Summer / beginning of school year. HMS has an interpreter starting in mid-September, so ideal start date for bilingual liaison would be July 26th. In past years, Mrs. Honea had served in role 3 half days a week. Principal Patillo said we should ask if Mrs. Honea would be interested in 5 days a week for first few weeks about 5 hours a day. Past contract rate was \$12.50 an hour: \$200 every other week for 16 hours. If Mrs. Honea is not available, we can work with Principal Patillo to identify other candidates. Also possibility for an additional supplemental person first few weeks. ACTIONS: Tom will email Mrs. Honea re availability. Chris will include item on May agenda (possible vote re \$ amount for contract)

Angie motioned to close the meeting; Beth second; all approved.

Next HMS Foundation Meeting: May 19, 2021