

HMS Foundation Meeting

Minutes

August 25, 2021



Virtual meeting at 5 PM ET

Tom VanValkenburg (President), Beth Courtney-Long (Treasurer), Chris Kinabrew (Secretary), Angie Claussen (At Large), Frey Misghina (At Large), Tony Ross (Guest), Principal Patillo (Guest)

1. Approval of July 2021 Minutes

- a. Angie motion, Beth second, all approved

2. Treasurer's Report (Beth)

- a. Started new FY on July 1st: Light activity this FY. Recently processed gifted certification incentive check for Mr. Smith. Reached out to Mrs. Wendy re Mr. Bull and Mr. Lopez. Principal Patillo confirmed Mr. Lopez now works in Gwinnet County, and Mr. Bull has returned to HMS. (Had further discussion of the incentive program. # of teachers pursuing the certification varies year to year... some years 1, some years has been 4 or 5... HMS Foundation votes each year to allot funding). Principal Patillo confirmed 2 teachers have applied to begin gifted certification this year - Mrs. Blake and Mrs. Moore (8th grade). They will finish in about a year. Not sure about ESOL yet. **ACTION:** Chris will check minutes if we need to vote to allocate additional funds.

3. Overview of HMS Foundation and Volunteer Positions Available (Tom)

- a. Tom gave overview of foundation, positives of volunteering with the foundation, and provided example of funding the electronic marquee
- b. Tom rolls off end of this school year as President.
- c. Treasurer and Secretary roles also available as Beth and Chris are ready to transition off the board as their children are no longer at HMS.
 - i. Secretary role-
 1. few hours a month
 2. a little heavier for March Madness fundraiser
 3. update website
 4. meeting minutes
 - ii. Treasurer role –
 1. few hours a month
 2. a little heavier for March Madness fundraiser
 3. thank you letters for donations
 4. small things like annual state incorporation, file 990 taxes takes just a few minutes)
- d. Angie brought up possibility of school liaison (one of 7 board members)
- e. Tony Ross and Lakia Ross interested om volunteering. Daughter is in first year at HMS. Had been heavily involved in Henderson Elementary (PTSA and Foundation). Tom motion for Tony and Lakia to serve as members at large, Angie second. ALL APPROVED. Angie also suggested Tony could help identify other 6th grade parents. ACTIONS: Chris will update HMS Foundation website and also submit announcement to PTSA newsletter.
- f. Chris also mentioned E-Chia Chihade had email him that she would resign from the Board as her child no longer at HMS. ACTION: Chris will remove E-Chia from website.
- g. Electronic marquee: it is working great. Principal Patillo will email soon re group picture.

4. New business:

- a. Air filtration units for instructional classrooms (Angela)
 - i. Patillo said two teachers have 504 plans requiring air filtration units (and have them)
 - ii. A parent wanted to buy one for classroom (band class), Patillo said can accept just need to confirm OK w buildings operation (product cleared)

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- iii. Angie said at Lakeside some band and chorus teachers are getting air filtration since increased risk of Covid-19 – they bought one for Mr. Fitz and was not an issue (Angie can refer to Mr. Fitz at Lakeside)
- iv. Principal Patillo also expressed concern re electrical load.
ACTION: Discuss more in next meeting.
- v. Any other identified needs? Audio Amplifiers: Patillo said at faculty meeting today, teachers now saying they would like audio amplifiers. She has asked teachers to find a model conducive to their classrooms. Approximately 80 teachers would need it. The teachers are going to research models leading up to the next faculty meeting (in one month)

Next HMS Foundation Meeting: Tom will email new potential board members re availability for future meetings.

Close of meeting: Angie motion, Chris second, all approved close of meeting