

## HMSF Monthly Board Meeting

**DATE:** January 10, 2024

**ATTENDEES:** Susan (President), Matt (Treasurer), Francine (Secretary),  
Frey, Steve, Lauren, Sue, Lisa, Ms. Patillo, Sarah

### Meeting Begins:

December Meeting Minutes were voted on; Lisa motion first, Matt second, all approved.

### Finance Update:

Total liabilities and equity: \$9608.53

Net income/loss: \$-4107.09

A fund will be set up so HMS bookkeeper can pay for printers with foundation approved funds, or principal's fund?

The buses that were approved in October for the field trip will be paid at the end of January.

### Secretary Update:

Still looking for a communications/social media board member, but Lauren has stepped up to learn about what is required in this role. She will schedule a time to meet with Sabrina to discuss.. Sabrina is currently out of town, but will continue routine Facebook posts promoting the funds that have been paid to teachers to benefit student education this school year as well as begin to promote March Madness when she returns.

Anyone can sign up for the weekly email newsletter. PTSA membership is not required, but you must sign up to receive the newsletter on the PTSA website. Consider requesting that the signup link be moved to the HMS webpage.

### New Business:

- Sue has been in communication with Kim Ladzinske from BS Troop 15 and will coordinate with the Eagle Badge Counselor. They have requested the dimensions, and if there will be any funding or fund matching for this project. The Foundation can contribute, but no amount has been set. The goal is to have the project completed by March 1st. Francine will get a picture of the Globe Academy sign for reference. Susan will get the size of the current sign and research standard sign sizes.
- Hundred X fundraiser will be moved to the Foundation next school year. The transition plan will be worked on at a later date after completion of March Madness.
- Ms. Patillo will contact Mr. Kinder about the curtains

**Funding Request:**

- Mr. Poff - \$725 to attend a STEM conference. He is requesting registration fees only and will personally cover any additional expenses.. Lisa motioned to approve, Sue second, all approved.
- Ms. Allen-Threat - \$5500 for bus transportation for team 8D to go to Jekyll Island. The board requested their fundraising plan before discussing any further.
- Ms. Clarke - \$1200 for Soap Box Derby supplies. It breaks down to \$100 per team as this is a school-wide activity. This is pending per Ms. Patillo.

**March Madness:**

- The fundraising goals this year are for new curtains, STEM VR headsets/software, and ADA accommodation to the garden area.
- Penny War will take place for 3 Fridays during lunch time.
- Parties/prizes are still TBD, but will all be done before school ends for Spring Break.
- Additional March Madness meetings will be planned for January and February with the first meeting scheduled for 1/18 at 6pm

**Next Meeting:**

The next meeting will be on 2/15 with extended time