

HMSF Monthly Board Meeting

DATE: February 15, 2024

ATTENDEES: Susan (President), Matt (Treasurer), Francine (Secretary),
Frey,, Lauren, Sue, Lisa, Ms. Patillo

Meeting Begins:

December Meeting Minutes were voted on; Lisa motion first, Matt second, all approved.

Finance Update:

Total liabilities and equity: \$8932.68

Net income/loss: \$-4792.94

All things funded minus \$180 for Science Olympiad. They had a fundraiser and earned \$70 which was put in the Fondation account to be paid out.

Secretary Update:

Still looking for a communications/social media board member, but Lauren has stepped up to learn about what is required in this role. She will schedule a time to meet with Sabrina to discuss..

Sabrina will stay on in the interim to help with March Madness promotion on social media, banner printing, etc.

New Business:

- The board voted in Lauren Anderson as a new board member. Francine motioned, Lisa second, all approved.
- No one has volunteered for President next year, but Lauren would be interested once her term rolls off at the elementary school. He suggested a role as co-president next year; Susan can still remain on the board in an advisory role, but not serve as president. Further discussion will happen at a future meeting.
- Nop update on the Eagle Scout project. Margaret Evans has been looped into communications as an adult needs to be involved in scout communication. We have a deadline for completion of 3/31/24. Sue will continue to work on confirming this project.

Funding Request:

- Mr. Jerzak - \$306.27 for a new printer and cartridges for ESOL. This will be used for students that see the ESOL teachers in one wing of the school. Another printer is already available for the ESOL teachers in the 6th grade wing. Lisa motioned, Francine second, all

approved.

March Madness:

- The marquee will read Line 1: MARCH MADNESS, Line 2: MARCH 4 to MARCH 27, Line 3: DONATE TODAY. Lauren will coordinate with Mr. Mason with a goal of having this up by 2/29/2024.
- Lauren researched getting Disney to match donations, and the process takes 30-60 days, so they cannot be a sponsor for the banner or other advertising. Lauren will personally donate \$250 to begin the process for Disney to match \$250.
- We would like the banner to be printed and put up by mid-April. All sponsors need to have paid and provided a logo by 3/31/2024.
- We need to ask Sabrina to remove the 2023 logos from the website and work on adding the 2024 logos.
- An electronic info sheet needs to be created for teachers to promote and explain money wars and include the prizes available for the winning teams.
- Poster signs will be put up on the wall outside the cafeteria promoting money wars.
- Ms. Patillo suggested sending a blurb to Mr. Mason that can be included in the morning announcements. Any text updates will be made on Tuesday, we need to send to him before then.
- Based on board member availability we will count coins on Sunday afternoons from 3-5pm. Location TBD.
- Money wars collection will be during 10:30-1:50 on the first 3 Friday's in March. A minimum of 2 board members should be there to manage collection.
- This year's fundraising goal is \$25,000. To date, we have already collected \$5,500 from corporate sponsors.
- Lisa will decorate the milk jug and holders as basketball hoops and backboards labeled for each team. Susan has printed templates for Lisa to glue on with rubber cement.
- Sue created 2 images in Canva for social media usage. They will be edited to add a donate link/QR code and will be used on multiple social media channels. 2 versions will be created. One for this year with the dates, and another without the dates for use in future years.
- There will be another MM meeting on 2/19/2024 from 6-8pm at Susan's house.

Next Meeting:

The next meeting is tentative due to March Madness